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|---|--|------------|-------------|-------|----------------------------|
| Item 5B. VALUE OF PRODUCTS EXPORTED (This is a breakout of the total value of shipments reported in item 18B) | | Key | 1997 | | <i>Mark (X) if "0"</i> |
| Report the value of PRODUCTS SHIPPED FOR EXPORT. Include shipments to customers in the Panama Canal Zone, the Commonwealth of Puerto Rico, and U.S. possessions, as well as the value of products shipped to exporters or other wholesalers for export. Also, include the value of products sold to the U.S. Government to be shipped to foreign governments. DO NOT INCLUDE PRODUCTS SHIPPED FOR FURTHER MANUFACTURE, ASSEMBLY, OR FABRICATION IN THE UNITED STATES. | | | Mil. | Thou. | |
| | | 399 | | | <input type="checkbox"/> 0 |
| Item 6b. TOTAL CAPITAL EXPENDITURES FOR 1997 | | Key | Mil. | Thou. | <i>Mark (X) if "0"</i> |
| Capital expenditures for new and used buildings and machinery (exclude land) | | | | | |
| (1) Buildings and other structures | | 348 | | | <input type="checkbox"/> 0 |
| (2) Machinery and equipment | | 349 | | | <input type="checkbox"/> 0 |
| (3) Total capital expenditures (Sum of lines (1) and (2)) | | 350 | | | <input type="checkbox"/> 0 |
| Item 6d. GROSS VALUE OF ALL DEPRECIABLE ASSETS (original cost) AT END OF 1997 | | Key | Mil. | Thou. | <i>Mark (X) if "0"</i> |
| Buildings, machinery, and equipment (exclude land) | | | 356 | | |
| Item 8. TOTAL RENTAL PAYMENTS FOR 1997 (include land) | | Key | Mil. | Thou. | <i>Mark (X) if "0"</i> |
| Buildings, machinery, and equipment (include land) | | | 362 | | |
| Item 10. COST OF MATERIALS AND CONTRACT WORK FOR 1997 | | Key | Mil. | Thou. | <i>Mark (X) if "0"</i> |
| a. Cost of materials, parts, containers, etc., used (Report detail in item 17) | | | 321 | | |
| b. Cost of products bought and sold without further processing or assembly (Report sales in item 18B) | | 322 | | | <input type="checkbox"/> 0 |
| c. Cost of fuels consumed for heat and power | | 323 | | | <input type="checkbox"/> 0 |
| d. Cost of purchased electricity | | 324 | | | <input type="checkbox"/> 0 |
| e. Cost of contract work done for you by others on your materials | | 325 | | | <input type="checkbox"/> 0 |
| f. Total (Sum of lines a through e) | | 326 | | | <input type="checkbox"/> 0 |
| Item 12. INVENTORIES OF THIS ESTABLISHMENT AT END OF YEAR (Report both years) | | Key | 1997 | | <i>Mark (X) if "0"</i> |
| Report inventories at cost or market using generally accepted accounting methods. | | | Mil. | Thou. | |
| a. Finished goods | | 335 | | | <input type="checkbox"/> 0 |
| b. Work-in-process | | 336 | | | <input type="checkbox"/> 0 |
| c. Materials, supplies, fuels, etc. | | 337 | | | <input type="checkbox"/> 0 |
| d. Total inventories (Sum of a, b, and c) | | 338 | | | <input type="checkbox"/> 0 |
| e. Of the value on line d, report: | | | | | |
| (1) Amount not subject to LIFO costing | | 368 | | | <input type="checkbox"/> 0 |
| (2) Amount subject to LIFO costing (gross) | | 369 | | | <input type="checkbox"/> 0 |
| f. Report the following applicable to line e(2): | | | | | |
| (1) Amount of the LIFO reserve | | 370 | | | <input type="checkbox"/> 0 |
| (2) LIFO value of line e(2) (net) | | 371 | | | <input type="checkbox"/> 0 |
| 230 <input type="checkbox"/> Yes – Use the sum of the LIFO amount plus the LIFO reserve for completing lines a through e(2). Note: If you changed to LIFO for calendar year ending 1997, specify in the REMARKS section. | | | | | |
| <input type="checkbox"/> No – Complete only lines a through e(1) Note: Line e(1) should equal line d | | | | | |

Items 3C, 5A, 5C, 6a, 6c, 7, 9, 11, and 13 — Not applicable to this report

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If not shown, please enter your 11-digit Census File Number from the address label on page 1

Census File Number

Item 14. LEGAL FORM OF ORGANIZATION

Mark (X) in the ONE box that best describes this establishment during 1997.

- 003 1 Individual proprietorship
- 2 Partnership
- 3 Cooperative association (taxable)
- 4 Cooperative association (tax-exempt)
- 5 Government - Specify _____
- 0 Corporation (do not mark if any form of cooperative association)
- 9 Other - Specify _____

Item 15. OPERATIONAL STATUS

Mark (X) in the ONE box that best describes this establishment at the end of 1997.

- 001 1 In operation
- 2 Temporarily or seasonally inactive
- 3 Ceased operation - Give date at right
- 4 Sold or leased TO another operator - Give date at right AND enter name, etc., below
- 5 Acquired or leased FROM another operator - Give date at right AND enter name, etc., below

GIVE DATE →
Enter figures only

| Month | Day | Year |
|-------|-----|------|
| | | |

| | | | | | | | | | | | | | | | |
|--------------------------------------|--|---|--|------|--|---|--|-------|--|--|--|----------|--|--|--|
| Name of new/former owner or operator | | Employer Identification Number (9 digits) | | 002 | | - | | | | | | | | | |
| Number and street | | | | City | | | | State | | | | ZIP Code | | | |

Item 16. OWNERSHIP, CONTROL, AND LOCATION OF OPERATIONS

a. Is the FIRST DIGIT of your Census File Number (imprinted in the address box) "0"?

- Yes - Answer parts b-d
- No - SKIP to item 17

| | | | | | | | | | | | | | |
|---|---|---|--|--|--|--|--|--|--|--|--|--|--|
| 097 b. Is this company owned or controlled by another company? 1 <input type="checkbox"/> Yes → 2 <input type="checkbox"/> No ↗ | Name and address of owning or controlling company | Kind of business of this company | | | | | | | | | | | |
| | | Employer Identification Number (9 digits) | | | | | | | | | | | |

| | | | | | | | | | | | | | |
|--|---|---|--|--|--|--|--|--|--|--|--|--|--|
| 098 c. Does this company own or control any other company or companies? 1 <input type="checkbox"/> Yes → 2 <input type="checkbox"/> No ↗ | Name and address of owned or controlled company <i>If more space is needed attach a separate sheet</i> | Kind of business of this company | | | | | | | | | | | |
| | | Employer Identification Number (9 digits) | | | | | | | | | | | |

d. Did this company operate at more than one location during 1997? If more space is needed, attach a separate sheet.

- 079 1 Yes - List additional locations below.
- 2 No - SKIP to item 17

| (1) | (2) | (3) | | (4) | | (5) | (6) |
|-------|------|------|-------|------|-------|-----|--|
| | | Mil. | Thou. | Mil. | Thou. | | |
| 091 1 | 2 KB | 4 | | 5 | | 6 | 7 <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 092 1 | 2 KB | 4 | | 5 | | 6 | 7 <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 093 1 | 2 KB | 4 | | 5 | | 6 | 7 <input type="checkbox"/> Yes <input type="checkbox"/> No |

Items 3C, 5A, 5C, 6a, 6c, 7, 9, 11, and 13 — Not applicable to this report

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INSTRUCTIONS

GENERAL INFORMATION

If you require an extension of time to complete this report, or if there are any other questions regarding this report, please write to:

**Bureau of the Census
1201 East 10th Street
Jeffersonville, IN 47134-0001**

Please include the 11-digit Census File Number which appears in the address box of this report form on any correspondence.

You may also call our toll free number 1-800-233-6136.

Public reporting burden for this collection of information is estimated to vary from one-half hour to 6 hours per response, with an average of 3.4 hours per response,

including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Associate Director for Administration/Comptroller, Attn: Paperwork Reduction Project 0607-0733, Room 3104, Federal Building 3, Bureau of the Census, Washington, DC 20233-3600. You are not required to respond to any information collection unless it displays a valid approval number from the Office of Management and Budget (OMB). The OMB 8-digit number appears in the upper right corner of this form.

DETAILED INSTRUCTIONS FOR ITEMS 2 THROUGH 12

Item 2 — EMPLOYMENT IN 1997

Report all employees at this establishment who received pay for part of the pay period including the 12th of the specified months. Include officers at this establishment, if a corporation; if an unincorporated concern, exclude proprietor or partners.

Line a, (1) through (4) — Number of production workers during the pay period including 12th of month — Report workers (up through the working-supervisor level) engaged in fabricating, processing, assembling, inspecting, and other manufacturing.

Line d — All other employees — Report nonproduction personnel, including those engaged in supervision (above the working-supervisor level), installation and servicing of own product, sales, delivery, professional, technical, administrative, etc.

Item 3 — ANNUAL PAYROLL (Exclude fringe benefits)

Follow the definition of salaries and wages used for calculating the Federal withholding tax. Report gross earnings prior to deductions paid in the calendar year to those employees reported in item 2. Include commissions, dismissal pay, bonuses, and vacation pay.

Item 4 — PLANT HOURS WORKED BY PRODUCTION WORKERS IN 1997 (ANNUAL)

Include all production hours worked, including overtime hours, but excluding paid vacations, etc. These should be reported as actual hours worked, not straight-time equivalent hours.

Item 5B — VALUE OF PRODUCTS EXPORTED

Report as exports those shipments going directly for export, including shipments to foreign subsidiaries or foreign divisions of your company and their affiliates. Include value of products shipped to exporters or other wholesalers for export. Also include the value of products sold to the U.S. Government to be shipped to foreign governments. Do not include products shipped for further manufacture, assembly, or fabrication in the United States. Shipments to customers in the Panama Canal Zone, the Commonwealth of Puerto Rico, and U.S.' possessions are considered exports. Before completing this item, note that the value of exports should not exceed the total value of shipments and other receipts reported in item 18B.

Item 6b — TOTAL CAPITAL EXPENDITURES FOR 1997 (Exclude expenditures for land)

Include all costs actually incurred during 1997 chargeable to the fixed assets accounts and of the type for which depreciation or amortization accounts are ordinarily maintained. This should include construction and repair work performed by your own forces.

Item 6d — GROSS VALUE OF ALL DEPRECIABLE ASSETS AT END OF 1997

Report the original cost of depreciable assets on the books of this establishment such as buildings, structures, machinery, and equipment for which depreciation or amortization reserves are maintained. Improvements and new construction in progress, but not completed at year-end, should be included in fixed assets at a value equal to the cumulative expenditures to the end of the year. This procedure should be followed even though the asset is not in use and is not yet being depreciated.

Item 8 — TOTAL RENTAL PAYMENTS FOR 1997

Report rental payments made during the year to other companies for use of such fixed assets as buildings, structures, and equipment (including land). If the parent or subsidiary rents property for use of this establishment and pays the rent, the rents should be reported as if the establishment paid them.

Item 10 — COST OF MATERIALS AND CONTRACT WORK FOR 1997

Report total delivered cost after discounts and include freight of the materials actually consumed or put in production during the year. Include purchases, interplant transfers, and withdrawal from inventories.

If there are no records of consumption, purchases may be reported instead for minor items. This can also be done for major items if purchases do not differ significantly from the amounts actually used. Where consumption of major items differs significantly from purchases, consumption may be estimated by adding beginning inventories to the amount purchased and subtracting ending inventories.

Line a — Cost of materials, parts, containers, etc., used — The delivered cost figures should cover all raw materials, containers, scrap, supplies, etc., which were: (1) put into production, (2) used as operating supplies, or (3) used in repair and maintenance. Item 10, line a should be consistent with the data in item 17.

Line b — Cost of products bought and sold without further processing or assembly — Report the cost of all products bought and sold in the same condition as when purchased and not made part of another product manufactured by this establishment. (Total sales value of all such products is to be reported in item 18B on the line for resales.)

Line c — Cost of fuels consumed for heat and power — Report the total cost of all fuels consumed for heat, power, transportation, or the generation of electricity. Do not include the estimated costs of fuels, such as sawdust or blast furnace gas, produced as a byproduct of your manufacturing activities. Include anthracite and bituminous coal, coke, natural and manufactured gas, fuel oil, liquefied petroleum gas, gasoline, and all other fuels, including purchased steam. Be sure to include fuel used to power delivery trucks, fork lifts, or other motor vehicles associated with the establishment.

Line d — Cost of purchased electricity — Report the total cost of electric energy purchased from other companies or received from other establishments of your company. Exclude the value of electricity generated and used at this establishment.

Line e — Cost of contract work done for you by others on your materials — If any contract work was done by others on materials furnished by your establishment, report the total payments made during the year for such work, including freight out and freight in. Exclude the cost of materials worked on, which should be included in item 10, line a.

Item 12 — INVENTORIES OF THIS ESTABLISHMENT AT END OF YEAR (Report both years)

Report the value of all inventories owned by this establishment regardless of where the inventories are held. If this establishment is part of a multiestablishment company, the company should assign to each establishment those inventories that the establishment is responsible for, as if it owned them. For example, in completing the report of a manufacturing establishment or sales branch, report those inventories that are attributable to its operations, even if the inventories are held elsewhere; e.g., at a warehouse operated by your company or in a public warehouse. These inventories of an operating establishment held elsewhere should not be reported on the report of the warehouse where they are actually stored. **Inventories should not be duplicated on establishment reports.**