## DETAILED COST OF MATERIALS, PARTS, AND SUPPLIES

General - The materials, parts, and supplies listed below are those commonly consumed in the manufacture, processing, or assembly of the products listed in 22. Please review the entire list and report separately each item consumed. Leave blank if you do not consume the item. If you use materials, parts, and supplies that are not listed, describe and report them in the "Cost of all other materials..." at the end of this section. If you consumed less than \$25,000 of a listed material, include the value with "Cost of all other materials . . . " Census material code 00970099.
Report materials, parts, and supplies purchased, transferred from other plants of your company, or withdrawn from inventory.
If quantities are requested, please use the unit of measure specified.
If the information as requested cannot be taken directly from your book records, REASONABLE ESTIMATES ARE ACCEPTABLE.

Valuation of Materials Consumed - The value of the materials, etc., consumed should be based on the delivered cost; i.e., the amount paid or payable after discounts and including freight and other direct charges incurred in acquiring the materials.
Materials received from other plants within your company should be reported at their full economic value (the value assigned by the shipping plant, plus the cost of freight and other handling charges).
If purchases or transfers do not differ significantly from the amounts actually put into production, you may report the cost of purchases or transfers. However, if consumption differs significantly from the amounts purchased or transferred, these amounts should be adjusted for changes in the materials and supplies inventories by adding the beginning inventory to the amount purchased or transferred and subtracting ending inventory.
Contract Work - Include as materials consumed those you purchased for use by others making products for you under contract. Amounts paid to the companies doing the contract work should be reported in (16, line A5, and should include freight in and out. On the other hand, materials owned by others but used at this establishment in making products for others under contract or on commission should be excluded.

Resales - Cost for products bought and sold or transferred from other establishments of your company and sold without further manufacture, processing, or assembly should be reported in 16, line A2, not in $1 \mathbf{1}$. The value of these products shipped by this establishment should be reported in 22 under Census product code 999890 0000, "Resales."


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and 21 Not Applicable.

## DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE

General - The manufactured products and services listed below are generally made in your industry. If you make products that are not listed, describe and report them in the "All other products made in this establishment" section at the end of 22. PLEASE DO NOT COMBINE PRODUCT LINES.
If quantities are requested, please use the unit of measure specified.
If the information as requested cannot be taken directly from your book records, REASONABLE ESTIMATES ARE ACCEPTABLE.

Valuation of Products - Report the value of the products shipped and services performed at the net selling value, f.o.b. plant to the customer; i.e., after discounts and allowances, and exclusive of freight charges and excise taxes.

If you transfer products to other establishments within your company, you should assign the full economic value to the transferred products; i.e., include all direct costs of production and a reasonable proportion of all other costs and profits.
Resales - Do not report on the specific product lines those PRODUCTS BOUGHT AND SOLD OR TRANSFERRED FROM OTHER ESTABLISHMENTS OF YOUR COMPANY AND SOLD WITHOUT FURTHER MANUFACTURE. Report only a value under Census code 999890 0000, "Resales."

## Special Reporting Instructions and Definitions -

Commercial Printing - The list of printed products is categorized by kind of printing press used. Report under whatever categories are appropriate for this establishment, beginning with quick printing on line 1, followed by (in this order): digital printing, lithographic (offset), gravure, flexographic, screen printing, engraving (printing), letterpress, pad, and "other."
Print Brokering - If your receipts are for arranging to have printing done for others and you do no printing yourself, report on line 94.
Photocopying - Report on line 92.
Blueprinting - Report receipts on line 93.
Checkbooks (including refills) - Report receipts on line 72.
Printing on Apparel and Fabric Articles - Report receipts on line 38, except for cloth labels, which should be reported as label printing based on the printing process used.
Labels - Include set-up box labels; defined as being printed or bordered, generally affixed to the package or product (but not containing the product), primarily for identification and/or instructions. Labels incorporate any or all of the following characteristics: gummed or adhesive coated; die-cut or in rolls or sheets; varnished, waxed, embossed, laminated, or otherwise coated. Report unprinted labels on line 81 (if pressure-sensitve) or lines 86 through 91.
Printed Rolls and Sheets for Packaging - Paper, film, and foil items primarily for product protection, but may be formed into a container by end user. Report by type of press used if you are printing without any converting. Report coating, waxing, or laminating, whether or not printing, on lines 84 and 85.
Book Manufacturing Activities - Report books being both printed and bound at this location on lines 65 through 71. Report binding of books printed elsewhere and miscellaneous binding and postpress work done at this establishment on lines 77 through 80.
Manifold Business Forms - Report on lines 73 through 76. "Unit set forms" includes all carbonless, carbonized, or carbon interleaved forms with an original and one or more copies, with or without a stub. "Label/form combination" is any form which incorporates a label into its construction. "Jumbo roll-feed forms" are continuous forms intended for use in high-speed printers; they go to the end user in a roll.


DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE - Continued

|  |  |  | Census product code | Products shipped and other receipts |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | Value, f.o.b. plant |
|  |  |  | \$ Bil. | Mil. | Thou. |
|  |  |  | 0730 | 0731 |  |  |
|  | Lithographic (offset) printing - Continued <br> Label and wrapper printing <br> Label printing <br> Printed rolls and sheets for packaging purposes (printing only) (Report converting and printing or converting without printing on lines 84 and 85) <br> Catalog and directory printing, including direct mail catalogs, business reference services directories, and all other catalogs and directories <br> Financial and legal printing (Report checkbooks on line 72 and manifold business forms, including continuous, unit set, or other, on lines 73 through 76) <br> Annual report, SEC filing, prospectus, and other corporate financial printing <br> Bank and bank form printing, including debit-credit slips, ledger and statement sheets, installment-loan coupons, etc. (excluding checkbooks) <br> Other financial and legal printing (excluding checkbooks), including insurance forms, briefs, etc. (Specify products printed.) $\$$ |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 5 |  |  | 3231103125 |  |  |  |
| 6 |  |  | 3231103145 |  |  |  |
| 7 |  |  | 3231105100 |  |  |  |
|  |  |  |  |  |  |  |
| 8 |  |  | 3231107125 |  |  |  |
| 9 |  |  | 3231107155 |  |  |  |
|  |  |  |  |  |  |  |
| 10 |  |  | 3231107165 |  |  |  |
| 11 | Advertising printing <br> Direct mail advertising printing, including circulars, letters, pamphlets, cards, etc. (excluding catalogs) <br> Display advertising <br> Display advertising printing, including posters and counter, floor display, point-of-purchase, and other advertising display material <br> Signs and displays made of wood, metal, plastics, etc. (excluding printing of material to be affixed to a sign or display, which should be reported on line 12) (Specify primary material.) ק |  |  | 3231109115 |  |  |  |
|  |  |  |  |  |  |  |
| 12 |  |  | 3231109225 |  |  |  |
|  |  |  |  |  |  |  |
| 13 |  |  | 339950 WYWW |  |  |  |

Preprinted newspaper advertising insert printing (advertising supplements not regularly issued)

Other advertising printing, including brochures, pamphlets, magazine inserts, shopping news, etc. (Specify products printed.)

15

Other lithographic (offset) general job printing
16
Newspapers
Scientific and technical recording charts and chart paper (containing preprinted grids and scale markings)


DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE - Continued



## If not shown, please enter your 11-digit Census File

 Number (CFN) from the mailing address.DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE - Continued



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DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE - Continued
 23-25 Not Applicable.

SPECIAL INQUIRIES

## A. OTHER ESTABLISHMENT ACTIVITIES

1. Did this establishment design, engineer, or formulate the manufactured products that it sold, produced, or shipped?

0318Yes

0319No
2. Which of the following best describes this establishment's primary activity? (Mark " $X$ " only ONE box.) $0362 \quad$ Providing contract manufacturing services for others

0363Transforming raw materials or components into new products that this establishment owns or controls

0364Reselling goods manufactured by others (with or without minor final assembly)

0365Other - Specify

0366
3. Did this establishment purchase contract manufacturing services from other companies or other establishments of your company to process materials or components that this establishment owns or controls?

0496Yes, primarily with establishments WITHIN the 50 States and the District of Columbia

0497Yes, primarily with establishments OUTSIDE of the 50 States and the District of Columbia

0498No
B. FRANCHISE

Was this establishment operating under a trademark authorized by a franchisor in 2007?
(Mark "X" only ONE box.)
0237Yes - franchisee owned establishment

0238Yes - franchisor owned establishment

0239No

REMARKS (Please use this space for any explanations that may be essential in understanding your reported data.)

CERTIFICATION - This report is substantially accurate and was prepared in accordance with the instructions.


