## DETAILED COST OF MATERIALS, PARTS, AND SUPPLIES

General - The materials, parts, and supplies listed below are those commonly consumed in the manufacture, processing, or assembly of the products listed in 22. Please review the entire list and report separately each item consumed. Leave blank if you do not consume the item. If you use materials, parts, and supplies that are not listed, describe and report them in the "Cost of all other materials..." at the end of this section. If you consumed less than $\$ 25,000$ of a listed material, include the value with "Cost of all other materials . . . "Census material code 009700998.
Report materials, parts, and supplies purchased, transferred from other plants of your company, or withdrawn from inventory.
If quantities are requested, please use the unit of measure specified.
If the information as requested cannot be taken directly from your book records, REASONABLE ESTIMATES ARE ACCEPTABLE.
Valuation of Materials Consumed - The value of the materials, etc., consumed sho ld b ba en one delivered cost; i.e., the amount paid or payable after discounts and including frgigy a d ather dect, abayes incurred in acquiring the materials.

 the cost of purchases or transfe bowever, if consumption dif ss shifica hti, from the amounts purchased or transferred, these amounts should be adjusted fon nges $n$ t er terials and supplies inventories by adding the beginning inventory to the amount purctise ( $r$ rtr) ns ferredaplablracting ending inventory.
Contract Work - Include $a$ m ria) consunhethose you purchased for use by others making products for you under contract. Amounts pald th) kecompanies doing the contract work should be reported in (55, line A5, and should include freight in and out. OHt the other hand, materials owned by others but used at this establishment in making products for others under contract or on commission should be excluded.
Resales - Cost for products bought and sold or transferred from other establishments of your company and sold without further manufacture, processing, or assembly should be reported in 15, line A2, not in (16. The value of these products shipped by this establishment should be reported in 22 under Census product code 0009998900 6, "Resales."


Form MC-32301


1 TYPE OF OPERATION
(Mark "X" ALL that apply.)

## Operations performed

0620
294
Publishing
$300 \quad \square$ Printing
$318 \square$ Prepress services
$299 \square$ Postpress services, including binding
$301 \square$ Print brokering

Equipment used
308Sheet-fed offset (lithographic)
310
Web-fed offset (lithographic)
312
Gravure

306
Flexographic
302
Screen process
328
Quick printing
330
Digital printing
314Engraving (printing)
304
Letterpress
316Photocopying
362
Blueprinting
19-21 Not Applicable.
DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE
General - The manufactured products and services listed below are generally made in your industry. If you make products that are not listed, describe and report them in the "All other products made in this establishment" section at the end of 22. PLEASE DO NOT COMBINE PRODUCT LINES.
If quantities are requested, please use the unit of measure specified.
If the information as requested cannot be taken directly from your book records, REASONABLE ESTIMATES ARE ACCEPTABLE.
Valuation of Products - Report the value of the products shipped and services performed at the net selling value, f.o.b. plant to the customer; i.e., after discounts and allowances, and exclusive of freight charges and excise taxes.

If you transfer products to other establishments within your company, you should assign the full economic value to the transferred products; i.e., include all direct costs of production and a reasonable proportion of all other costs and profits.
Resales - Do not report on the specific product lines those PRODUCTS BOUGHT AND SOLD OR TRANSFERRED FROM OTHER ESTABLISHMENTS OF YOUR COMPANY AND SOLD WITHOUT FURTHER MANUFACTURE. Report only a value under Census code 0009998900 6, "Resales."

Note for Printers - This form is designed to provide "general statistics" reported by all industries and to accommodate reporting of all printed products and selected printing activities. 22, which constitutes the bulk of the report form, appears to be rather formidable with respect to the number of products listed; however, each section has been clearly labeled and each product is described to identify the specific type of printing activity. Due to the variety of printing. activities performed by establishments in the printing industry, it was not possible for the Census Bureau to know in advance what type of printing activity each establishment is engaged in, and thus have a form designed to cover that specific activity.

## Special Reporting Instructions and Definitions -

If not shown, please enter your 11-digit Census File Number (CFN) from the mailing address.

## DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE - Continued

Commercial Printing - The list of printed products is categorized by kind of printing press used. Report under whatever categories are appropriate for this establishment, beginning with quick printing on line 1, followed by (in this order): digital printing, lithographic (offset), gravure, flexographic, screen printing, engraving (printing), letterpress, and "other."

Print Brokering - If your receipts are for arranging to have printing done for others and you do no printing yourself, report on line 179.
Photocopying - Report on line 177.
Blueprinting - Report receipts on line 178.
Checkbooks (including refills) - Report receipts on line 143.
Printing on Apparel and Fabric Articles - Report receipts on lines 86 through 88, except for cloth labels, which should be reported on line 81.
Labels - Include set-up box labels; defined as being printed or bordered, generally affixed to the package or product (but not containing the product), primarily for identification and/or instructions. Labels incorporate any or all of the following characteristics: gummed or adhesive coated; die-cut or in rolls or sheets; varnished, waxed, embossed, laminated, or otherwise coated. Report unprinted labels on line 166 or lines 171 through 176.
Printed Rolls and Sheets for Packaging - Paper, film, and foil items primarily for product protection, but may be formed into a container by end user. Report printing only by type of press used. Report coating, waxing, or laminating, whether or not printing, on lines 169 and 170.
Book Jackets and Covers - Report book jackets printed by offset lithography on line 35; report all other book jackets on the line for "other advertising printing" under the appropriate printing process. Report book covers not used to bind books in this establishment on line 165.
Manifold Business Forms - Report on lines 144 through 160. Unit set forms includes all carbonless, carbonized, or carbon interleaved forms with an original and one or more copies, with or without a stub. "Label/form combination" is any form which incorporates a label into its construction. "Jumbo roll-feed forms" are continuous forms intended for use in high-speed printers; they go to the end user in a roll.


DETAIL OF SALES，SHIPMENTS，RECEIPTS，OR REVENUE－Continued

|  | （ Products and services | Census product code | Products shipped and other receipts |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | Value，f．o．b．plant |  |  |
|  |  |  | \＄Bil． | Mil． | Thou． |
|  |  | 0730 | 0731 |  |  |
|  | Lithographic（offset）printing－Continued <br> Printed rolls and sheets for packaging purposes（printing only）（Report rolls and sheets converted and printed or converted only on lines 169 and 170．） <br> Paper（single－web） <br> Other（including multiweb structures） <br> Catalog and directory printing <br> Catalogs（including direct mail） <br> Sheet－fed |  |  |  |  |
|  |  |  |  |  |  |
| 10 |  | 32311031317 |  |  |  |
| 11 |  | 32311031366 |  |  |  |
|  |  |  |  |  |  |
| 12 |  | 32311051117 |  |  |  |
| 13 | Web－fed | 32311051133 |  |  |  |
| 14 | Telephone | 32311051216 |  |  |  |
| 15 | Sheet－fed | 32311051265 |  |  |  |
| 16 | Web－fed | 32311051281 |  |  |  |
| 17 | Financial and legal printing（Report manifold business forms（continuous， unit set，or other）on lines 144 through 160．） <br> SEC filing and prospectuses <br> Sheet－fed | 32311071115 |  |  |  |
| 18 | Web－fed | 32311071131 |  |  |  |
| 19 | Annual reports and other corporate financial printing <br> Sheet－fed | 32311071214 |  |  |  |
| 20 | Web－fed | 32311071230 |  |  |  |
| 21 | Other financial and legal printing（including insurance forms，security certificates，briefs，etc．） <br> Sheet－fed | 32311071313 |  |  |  |
| 22 | Web－fed ．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．． | 32311071339 |  |  |  |

## If not shown, please enter your 11-digit Census File

 Number (CFN) from the mailing address.DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE - Continued


Bank printing (including deposit slips, counter checks, business checks, imprinting of bank checks, etc.; excluding checkbooks and bank forms) (Report checkbooks and checkbook refills on line 143 and bank form printing on line 25.)

Sheet-fed
Web-fed
Bank form printing (including the printing of passbooks, debit and credit slips, ledger and statement sheets, installment-loan coupon books, etc.) (Report checkbooks and checkbook refills on line 143.)

Advertising printing (designed to sell products or services)
Direct mail (including circulars, letters, pamphlets, cards, and printed envelopes) (Report direct mail catalog printing on lines 12 and 13.)

Sheet-fed . .
Web-fed . .
Display advertising
Posters (including outdoor advertising and window) . . . . . . . .
Counter, floor display, point-of-purchase, and other printed display material (excluding signs)

Sheet-fed
Web-fed


DETAIL OF SALES，SHIPMENTS，RECEIPTS，OR REVENUE－Continued


If not shown, please enter your 11-digit Census File Number (CFN) from the mailing address.

DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE - Continued


DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE - Continued


If not shown, please enter your 11-digit Census File Number (CFN) from the mailing address.

DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE - Continued


DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE - Continued


## If not shown, please enter your 11-digit Census File

 Number (CFN) from the mailing address.DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE - Continued


DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE - Continued


## If not shown, please enter your 11-digit Census File

 Number (CFN) from the mailing address.DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE - Continued


DETAIL OF SALES，SHIPMENTS，RECEIPTS，OR REVENUE－Continued


| If not shown, please enter your 11-digit Census File Number (CFN) from the mailing address. |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 22 DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE - Continued |  |  |  |  |  |
|  |  Products and services <br> 0734  | Census product code | Products shipped and other receipts |  |  |
|  |  |  | Value, f.o.b. plant |  |  |
|  |  |  | \$ Bil. | Mil. | Thou. |
|  |  | 0730 | 0731 |  |  |
|  | Miscellaneous receipts - Continued <br> Receipts for services as print broker <br> Sales of scrap and refuse <br> Other miscellaneous receipts (including receipts for repair work, etc.) <br> Resales - Sales of products bought and sold without further manufacture, processing, or assembly (The cost of such items should be reported in (15, line A2.) <br> TOTAL (Should equal (4), line A) |  |  |  |  |
| 179 |  | 00097389001 |  |  |  |
| 180 |  | 00099980138 |  |  |  |
| 181 |  | 00099980989 |  |  |  |
| 182 |  | 00099989006 |  |  |  |
| 183 |  | 77000000008 |  |  |  |
| 23-27 Not Applicable. |  |  |  |  |  |

A. Indicate activities that were performed by this establishment or were performed for this establishment by another company during 2002.
(Mark "X" ALL that apply.)

1. Product design/engineering
2. Order fulfillment
a. Bundling or kitting (combining multiple items into a prepackaged product)
b. Pick and pack (taking goods from inventory and packaging them to fill orders).
c. Warehousing of finished products
d. Breaking bulk (reducing large shipments into smaller portions for customers)
e. Local delivery (within a city, town, or other local area, including adjoining towns and suburban areas)
f. Long distance delivery (beyond local areas and commercial zones).
g. Processing of returned merchandise
.

| This activity was performed - |  |  |  |
| :---: | :---: | :---: | :---: |
| By this establishment | By another establishment of this company | By another company | Not at all |
| $0921 \quad \square$ | ${ }_{8071} \square$ | $0941 \square$ | $0961 \quad \square$ |
| $0923 \square$ | ${ }_{8072} \square$ | $0943 \quad \square$ | $0963 \square$ |
| $0924 \square$ | ${ }_{8073} \square$ | $0944 \quad \square$ | $0964 \quad \square$ |
| $0925 \square$ | ${ }_{8074} \square$ | $0945 \square$ | 0965 |
| ${ }_{0} 026 \square$ | ${ }_{8075} \square$ | $0946 \square$ | $0966 \square$ |
| $0927 \square$ | ${ }_{8076} \square$ | $0947 \square$ | $0967 \quad \square$ |
| $0928 \square$ | ${ }_{8077} \square$ | $0948 \quad \square$ | $0968 \quad \square$ |
| $0932 \square$ | ${ }_{8078} \square$ | $0952 \square$ | $0972 \square$ |

B. During 2002 did this establishment:

1. Manage inventory owned by this establishment AND held at this location?

| 0936 | $\square$ | Yes | 0937 | $\square$ |
| :---: | :---: | :---: | :---: | :---: |
| 0956 | $\square$ | Yes | 0957 | $\square$ |
| 0976 | $\square$ | Yes | 0977 | $\square$ |
| 0994 | $\square$ | Yes | 0995 | $\square$ |
| 8041 | $\square$ | Yes | 8042 | $\square$ |
| 8044 | $\square$ | Yes | 8045 | $\square$ |
| 8047 | $\square$ | Yes | 8048 | $\square$ |
| 8016 | $\square$ | Yes | 8017 | $\square$ |
| 8060 | $\square$ | Yes | 8062 | $\square$ |

If not shown, please enter your 11-digit Census File Number (CFN) from the mailing address.

OPERATIONAL STATUS
Activity that best describes this establishment's status at the end of 2002
(Mark "X" only ONE box.)

0011
$\square$ In operation
0013Temporarily or seasonally inactive

0012Under construction, 0014 development, or exploration
 Ceased operation - Give date at right

0015


Sold or leased to another operator -


Give date at right AND enter new name and mailing address below $\nabla$


Remarks (Please use this space for any explanations that may be essential in understanding your reported data.)

CERTIFICATION - This report is substantially accurate and was prepared in accordance with the instructions.


