

**16** DETAILED COST OF MATERIALS, PARTS, AND SUPPLIES

**General** - The materials, parts, and supplies listed below are those commonly consumed in the manufacture, processing, or assembly of the products listed in **2**. Please review the entire list and report separately each item consumed. Leave blank if you do not consume the item. If you use materials, parts, and supplies that are not listed, describe and report them in the "Cost of all other materials . . ." at the end of this section. If you consumed less than \$25,000 of a listed material, include the value with "Cost of all other materials . . ." Census material code 009700 99 8.

Report materials, parts, and supplies purchased, transferred from other plants of your company, or withdrawn from inventory.

If quantities are requested, please use the unit of measure specified.

If the information as requested cannot be taken directly from your book records, REASONABLE ESTIMATES ARE ACCEPTABLE.

**Valuation of Materials Consumed** - The value of the materials, etc., consumed should be based on the delivered cost; i.e., the amount paid or payable after discounts and including freight and other direct charges incurred in acquiring the materials.

Materials received from other plants within your company should be reported at their full economic value (the value assigned by the shipping plant, plus the cost of freight and other handling charges).

If purchases or transfers do not differ significantly from the amount actually put into production, you may report the cost of purchases or transfers. However, if consumption differs significantly from the amounts purchased or transferred, these amounts should be adjusted for changes in the materials and supplies inventories by adding the beginning inventory to the amount purchased or transferred and subtracting ending inventory.

**Contract Work** - Include all materials consumed those you purchased for use by others making products for you under contract. Amounts paid to the companies doing the contract work should be reported in **15**, line A5, and should include freight in and out. On the other hand, materials owned by others but used at this establishment in making products for others under contract or on commission should be excluded.

**Resales** - Cost for products bought and sold or transferred from other establishments of your company and sold without further manufacture, processing, or assembly should be reported in **15**, line A2, not in **16**. The value of these products shipped by this establishment should be reported in **2** under Census product code 000999 8900 6, "Resales."

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Line No.	Materials, parts, and supplies	Census material code	Consumption of purchased materials and of materials received from other establishments of your company		
			Cost, including delivery cost (freight-in)		
			\$ Bil.	Mil.	Thou.
			0634		
			0630	0631	
<b>1</b>	Unrecorded audio-range magnetic tape, with or without cassettes or cartridges . . . . .	334613 01 5			
<b>2</b>	Record blanks, audio . . . . .	334612 00 9			
<b>3</b>	Compact disc blanks for audio and computer use . . . . .	334613 03 1			
<b>4</b>	Empty tape cassettes and cartridges . . . . .	326199 07 2			
<b>5</b>	Plastics products consumed in the form of sheets, rods, tubes, and other shapes . . . . .	326100 13 8			
<b>6</b>	Plastics resins consumed in the form of granules, pellets, powders, liquids, etc. . . . .	325211 05 0			
<b>7</b>	Paper and paperboard products (including album covers, sleeves, etc.) . . .	322000 05 0			
<b>8</b>	Cost of all other materials and components, parts, containers, and supplies consumed ( <i>Specify the principal materials, etc., included in this value.</i> ) <b>7</b>	009700 99 8			
<b>9</b>	<b>TOTAL</b> ( <i>Should equal total reported in 15, line A1</i> ) . . . . .	771000 00 7			

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If not shown, please enter your 11-digit Census File Number (CFN) from the mailing address.

17-21 Not Applicable.

22 DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE

**General** - The manufactured products and services listed below are generally made in your industry. If you make products that are not listed, describe and report them in the "All other products made in this establishment" section at the end of 2. PLEASE DO NOT COMBINE PRODUCT LINES.

If quantities are requested, please use the unit of measure specified.

If the information as requested cannot be taken directly from your book records, REASONABLE ESTIMATES ARE ACCEPTABLE.

**Valuation of Products** - Report the value of the products shipped and services performed at the net selling value, f.o.b. plant to the customer; i.e., after discounts and allowances, and exclusive of freight charges and excise taxes.

If you transfer products to other establishments within your company, you should assign the full economic value to the transferred products; i.e., include all direct costs of production and a reasonable proportion of all other costs and profits.

The value of pumps and motors shipped as hydrostatic transmissions should be reported separately in the pump and motor categories shown on lines 20 through 53.

**Contract Work** - Report PRODUCTS MADE BY OTHERS FOR YOU FROM YOUR MATERIALS on the specific lines as if they were made in this establishment. On the other hand, do not report on the specific product lines PRODUCTS THAT YOU MADE FROM MATERIALS OWNED BY OTHERS. Report only the amount that you received for "commission or contract receipts" under Census code 000930 0000 8.

**Resales** - Do not report on the specific product lines those PRODUCTS BOUGHT AND SOLD OR TRANSFERRED FROM OTHER ESTABLISHMENTS OF YOUR COMPANY AND SOLD WITHOUT FURTHER MANUFACTURE. Report only a value under Census code 000999 8900 6, "Resales."

**Detailed Data Reported Elsewhere** - Items denoted by an asterisk (\*) require totals for groups of products covered in the more frequent Current Industrial Reports (CIR). If you report on the CIR form, the sum of the detailed products should equal the total reported on this form. The Current Industrial Report related to this report is MA334R, Computers and Office Accounting Machines.

**NOTE:** Only totals are requested; do not duplicate detail reported on the CIR.

Line No.	Products and services *Items correspond to products reported on Current Industrial Reports (CIR)	Census product code	Products shipped and other receipts		
			Value, f.o.b. plant		
			\$ Bil.	Mil.	Thou.
0734		0730	0731		
	Reproduction of recording media (Include figures for the mass reproduction only of audio and video, records, disks, or tapes. Exclude figures for material published and recorded in the same establishment.)				
	Audio discs or records				
1	Vinyl singles, including 7 and 12 inch . . . . .	334612 0501 6			
2	Long playing (LP), excluding digitally mastered records for consumer use . . . . .	334612 0504 0			
3	Compact disc (CD) singles/maxi-singles . . . . .	334612 0507 3			
4	Compact disc (CD) full-length . . . . .	334612 0101 5			
5	Other (including digitally mastered records for consumer use and master records used to press commercial records) . . . . .	334612 0511 5			
	Audio tapes				
6	Cassette singles/maxi-singles . . . . .	334612 0514 9			
7	Cassette, full-length . . . . .	334612 0201 3			
8	Other (including 8-track and DAT) . . . . .	334612 0517 2			

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22 DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE - Continued					
Line No.	Products and services *Items correspond to products reported on Current Industrial Reports (CIR)	Census product code	Products shipped and other receipts		
			Value, f.o.b. plant		
			\$ Bil.	Mil.	Thou.
	0734	0730	0731		
	Reproduction of recording media (Include figures for the mass reproduction only of audio and video, records, disks, or tapes. Exclude figures for material published and recorded in the same establishment.) - Continued				
9	Video discs, including laser . . . . .	334612 0301 1			
10	Video tapes . . . . .	334612 0303 7			
11	Software reproducing . . . . .	334611 0100 9			
	Magnetic and optical recording media, unrecorded (Corresponds to value of shipments reported on CIR Form MA334R, Computers and Office and Accounting Machines, for 2002.)*				
12	Rigid magnetic discs . . . . .	334613 0110 4			
13	Tapes, including reels, cassettes, cartridges, and video . . . . .	334613 0410 8			
14	All other unrecorded media, including flexible magnetic discs and optical discs . . . . .	334613 0610 3			
	All other products made in this establishment - Specify and report each product with sales value of \$50,000 or more that cannot be assigned to one of the "listed products and services". For all remaining products, write "Other" and report a single total value.				
15		18			
16		26			
17		34			
18		42			
19		59			
20		67			
	Contract work - Receipts for work done for others on their materials (Specify products worked on and kind of work.) ↴				
21		000930 0000 8			
	Miscellaneous receipts, including receipts for repair work, sales of scrap and refuse, etc. . . . .				
22		000999 8000 5			
	Resales - Sales of products bought and sold without further manufacture, processing, or assembly (The cost of such items should be reported in 15, line A2.) . . . . .				
23		000999 8900 6			
24	<b>TOTAL</b> (Should equal 4, line A) . . . . .	770000 0000 8			

23-27 Not Applicable.

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If not shown, please enter your 11-digit Census File Number (CFN) from the mailing address.

**28** ESTABLISHMENT ACTIVITIES

**A.** Indicate activities that were performed by this establishment or were performed for this establishment by another company during 2002.  
(Mark "X" ALL that apply.)

This activity was performed -			
By this establishment	By another establishment of this company	By another company	Not at all
0921 <input type="checkbox"/>	8071 <input type="checkbox"/>	0941 <input type="checkbox"/>	0961 <input type="checkbox"/>
<b>1.</b> Product design/engineering . . . . .			
<b>2.</b> Order fulfillment			
0923 <input type="checkbox"/>	8072 <input type="checkbox"/>	0943 <input type="checkbox"/>	0963 <input type="checkbox"/>
<b>a.</b> Bundling or kitting (combining multiple items into a prepackaged product) . . . . .			
0924 <input type="checkbox"/>	8073 <input type="checkbox"/>	0944 <input type="checkbox"/>	0964 <input type="checkbox"/>
<b>b.</b> Pick and pack (taking goods from inventory and packaging them to fill orders). . . . .			
0925 <input type="checkbox"/>	8074 <input type="checkbox"/>	0945 <input type="checkbox"/>	0965 <input type="checkbox"/>
<b>c.</b> Warehousing of finished products . . . . .			
0926 <input type="checkbox"/>	8075 <input type="checkbox"/>	0946 <input type="checkbox"/>	0966 <input type="checkbox"/>
<b>d.</b> Breaking bulk (reducing large shipments into smaller portions for customers) . . . . .			
0927 <input type="checkbox"/>	8076 <input type="checkbox"/>	0947 <input type="checkbox"/>	0967 <input type="checkbox"/>
<b>e.</b> Local delivery (within a city, town, or other local area, including adjoining towns and suburban areas) . . . . .			
0928 <input type="checkbox"/>	8077 <input type="checkbox"/>	0948 <input type="checkbox"/>	0968 <input type="checkbox"/>
<b>f.</b> Long distance delivery (beyond local areas and commercial zones) . . . . .			
0932 <input type="checkbox"/>	8078 <input type="checkbox"/>	0952 <input type="checkbox"/>	0972 <input type="checkbox"/>
<b>g.</b> Processing of returned merchandise . . . . .			

**B.** During 2002 did this establishment:

- 1. Manage inventory owned by this establishment AND held at this location? . . . . . 0936  Yes                      0937  No
- 2. Manage inventory owned by this establishment BUT held at a customer's location?. . . . . 0956  Yes                      0957  No
- 3. Manage inventory owned by another company BUT held at this location? . . . . . 0976  Yes                      0977  No
- 4. Manage inventory owned by another company AND held somewhere other than at this location?. . . . . 0994  Yes                      0995  No
- 5. Contract with another firm for any of your production using materials owned by this location? . . . . . 8041  Yes                      8042  No
- 6. Send any partially completed products to a foreign facility for processing that were then returned to this establishment for completion? . . . . . 8044  Yes                      8045  No
- 7. Manufacture products for a government to their specifications? . . . . . 8047  Yes                      8048  No
- 8. Manufacture products for another business to their specifications? . . . . . 8016  Yes                      8017  No
- 9. Manufacture products for a final retail customer to their specifications? . . . . . 8060  Yes                      8062  No



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**29 OPERATIONAL STATUS**

Activity that best describes this establishment's status at the end of 2002  
(Mark "X" only ONE box.)

0011 <input type="checkbox"/> In operation	0013 <input type="checkbox"/> Temporarily or seasonally inactive							
0012 <input type="checkbox"/> Under construction, development, or exploration	0014 <input type="checkbox"/> Ceased operation - Give date at right →	0018 <table border="1"> <tr> <th>Month</th> <th>Day</th> <th>Year</th> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>	Month	Day	Year			
Month	Day	Year						
	0015 <input type="checkbox"/> Sold or leased to another operator - Give date at right AND enter new name and mailing address below ↴	→						

0060 Name of new owner or operator	0061 Employer Identification Number		
	Enter EIN of new owner (9 digits) →		-
0062 Mailing address (number and street, P.O. Box, etc.)			
0063 City, town, village, etc.	0064 State	0065 ZIP Code	
			-

Remarks (Please use this space for any explanations that may be essential in understanding your reported data.)

**30 CERTIFICATION** - This report is substantially accurate and was prepared in accordance with the instructions.

Is the time period covered by this report a calendar year?								
0078 <input type="checkbox"/> Yes	0079 <input type="checkbox"/> No - Enter time period covered →	FROM	Month	Year	TO	Month		
		0070			0071			
0072 Name of person to contact regarding this report				0073 Title				
Telephone	Area code	Number		Extension	Fax	Area code	Number	
0074			-		0075			-
0076 Internet e-mail address					Date completed	Month	Day	Year
					0069			

**Thank you for completing your 2002 Economic Census form.**  
**PLEASE PHOTOCOPY THIS FORM FOR YOUR RECORDS AND RETURN THE ORIGINAL.**

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